REQUEST FOR PROPOSAL (RFP)

Biosolids Transportation and Hauling Services

Issued By:
North Davis Sewer District
4252 W 2200 S
Syracuse, UT 84075

RFP No.: Biosolids 1
Issue Date: 10/23/2026
Proposal Due Date: 11/09/2026
Deadline for Questions: 11/4/2026

Section 1: Introduction

North Davis Sewer District ("District") is requesting proposals from qualified trucking contractors to provide transportation and hauling services for biosolids generated at the District's wastewater treatment facility in Syracuse, Utah (the "Facility"), to a District-owned farm in Box Elder County, Utah.

The selected contractor will provide reliable, safe, and compliant transportation services in accordance with all applicable federal, state, and local regulations.

Section 2: Scope of Services

The Contractor shall provide all labor, equipment, vehicles, permits, insurance, and supervision necessary to perform biosolids hauling services.

For purposes of this RFP, "biosolids" means dewatered Class B biosolids cake produced at the Facility, with a typical solids content of approximately 18 percent solids, that has been tested and certified by the District for land application in accordance with 40 C.F.R. Part 503 and applicable Utah rules.

Services include, but are not limited to:

- Transporting biosolids from the facility after loading by District staff.
- Transporting biosolids to approved agricultural application sites at the District-owned farm located at the intersection of Hwy 30 and 36400 West in Box Elder County, approximately 10 miles west of Snowville, UT. The one-way distance is approximately 95 miles.
- Unloading biosolids at the farm onto staging areas at or near dedicated pivots.

- Maintaining compliance with all applicable biosolids management regulations.
- Providing trucks and trailers suitable for biosolids transportation.
- Maintaining clean, safe, and properly functioning equipment.
- Coordinating hauling schedules with District staff.
- Providing documentation of loads transported.
- Covering or tarping all loads and preventing biosolids from leaking, spilling, or being tracked onto public roadways.
- Immediately notifying the District of any spill or release of biosolids during transport or unloading, promptly cleaning up any such spill or release at the Contractor's expense, and making any reports to regulatory agencies required by law.

Section 3: Biosolids Loading and Weight Documentation

Biosolids quantities will be determined through the District's established loading and tracking process. District staff will load biosolids with a wheel loader equipped with a scale. Contractor's drivers are responsible for confirming that each loaded vehicle complies with applicable legal weight limits before leaving the Facility.

The District will provide documentation identifying the quantity of biosolids hauled. Contractor invoices shall correspond with District records and approved hauling documentation.

Each load shall be documented on a load ticket or log identifying, at a minimum, the date, time loaded, truck and trailer number, driver name, net weight in wet tons, and delivery location at the farm. The Contractor shall submit load documentation with each invoice. In the event of a discrepancy, the District's scale records shall control absent manifest error.

Section 4: Contractor Qualifications

Proposers shall provide:

- Company history and experience performing similar hauling services.
- References from similar wastewater, agricultural, or municipal clients.
- List of available equipment.
- Driver qualifications and training.

- Safety program information.
- Regulatory compliance history.
- Any violations, claims, or enforcement actions within the previous five (5) years.
- USDOT number and current FMCSA safety rating, if any.
- Confirmation that all drivers hold valid commercial driver licenses.
- The number of trucks and drivers the Proposer will commit to this work during the hauling season and the Proposer's plan for meeting peak hauling demands.

Section 5: Equipment Requirements

Trucks and trailers shall:

- Be properly licensed and permitted.
- Be maintained in safe operating condition.
- Be capable of transporting biosolids without leakage or spillage.
- Meet all applicable transportation regulations.
- Have the ability to operate under varying site conditions.Be equipped with sealed tailgates and with tarps or covers that are used on every load.
- Be cleaned as necessary to prevent tracking biosolids onto public roadways.

Section 6: Scheduling and Availability

The Contractor shall coordinate with District staff to provide hauling services as needed.

The District anticipates approximately:

- Estimated annual tonnage: 16,000 wet tons at an estimated 0.65 tons per cubic yard.
- Typical hauling schedule: March-October as biosolids are tested and certified for field application weather dependent. (2500-3000 wet tons per sample set)

Actual quantities and schedules may vary.

The estimated quantities are provided for proposal purposes only, and the District does not guarantee any minimum or maximum quantity of biosolids to be hauled.

Unless otherwise approved by the District, hauling shall be performed Monday through Friday between 8:00 a.m. and 5:00 p.m.. Within Thirty (30) business days after the District notifies the Contractor that a batch of biosolids has been certified for field application, the Contractor shall begin hauling and shall maintain a rate of not less than 125 wet tons per day until the batch has been removed.

Section 7: Proposal Requirements

Proposals shall include:

1. Company information
2. Contact information
3. Qualifications and experience
4. Equipment inventory
5. Safety program summary
6. References
7. Proposed pricing structure
8. Additional fees or charges
9. Exceptions to RFP requirements
10. Work plan, including daily hauling capacity, number of trucks and drivers committed, and response time after notice from the District
11. Evidence of ability to meet the insurance requirements in Section 11
12. Signed acknowledgment of any addenda

Section 8: Pricing Proposal

Contractors shall provide pricing as follows:

Service	Unit Price
Biosolids hauling per wet ton	$_____
Minimum load charge (if applicable)	$_____
Additional charges (itemize, e.g., standby time per hour)	$_____

Pricing shall include all costs associated with providing hauling services unless specifically identified in the pricing proposal. The District will not pay any fee or charge not identified in the pricing proposal.

Unit prices shall remain firm through December 31, 2027. Thereafter, unit prices may be adjusted annually on January 1 by [the percentage change in the Consumer Price Index for All Urban Consumers (CPI-U), West Region, for the preceding twelve months], not to exceed five percent (5%) percent per year. Proposers shall describe any proposed fuel surcharge methodology, including the index and baseline price used.

Section 9: Evaluation Criteria

Proposals will be evaluated based on:

- Cost competitiveness (25 points)
- Relevant experience (15 points)
- Safety record (5 points)
- Equipment capability (20 points)
- Reliability and availability (20 points)
- References (10 points)
- Understanding of District operations (5 points)

The cost component will be scored proportionately, with the lowest cost proposal receiving maximum points and the other proposals receiving points based on this formula: Cost Score = (Lowest Proposed Cost ÷ Cost of Proposal Being Evaluated) ×

Maximum Available Cost Points. For purposes of this formula, "cost" means the Proposer's price per wet ton multiplied by the estimated annual tonnage in Section 6, plus the District's reasonable estimate of any minimum load charges and additional charges identified in the pricing proposal.

The District reserves the right to reject any or all proposals and select the proposal determined to be in the District's best interest. Discussions may be conducted with contractors having submitted proposals that the District determines are reasonably susceptible of being selected for award, followed by an opportunity to make best and final offers, but proposals may be accepted without discussions.

Section 10: Contract Term

The anticipated contract term will begin on January 1, 2027.

Initial term: Three (3) years

Renewal options: Based upon compliance and reliability, the parties may mutually agree in writing to extend the agreement for up to two (2) additional three (3) year terms. The District may terminate the agreement for convenience upon sixty (60) days' written notice, or for cause.

Section 11: Insurance Requirements

The selected contractor shall maintain:

- Commercial General Liability Insurance with limits of not less than $1,000,000 per occurrence and $2,000,000 aggregate
- Automobile Liability Insurance with a combined single limit of not less than $1,000,000 per accident, covering all owned, hired, and non-owned vehicles
- Workers' Compensation Insurance as required by Utah law, and Employer's Liability Insurance with limits of not less than $1,000,000 per accident
- Umbrella or Excess Liability Insurance with limits of not less than $[2,000,000]

Certificates of insurance shall be provided prior to contract execution. The District and shall be named as additional insureds on the commercial general liability, automobile liability, and umbrella policies, which shall be primary and non-contributory, and each policy shall include a waiver of subrogation in favor of the District.

Section 12: Submission Instructions

Proposals must be submitted electronically, in PDF format. Paper copies are optional.

Submit proposals to:

North Davis Sewer District
Attn: Tyler Barfuss
Tbarfuss@northdavissewer.gov
4252 W 2200 S, Syracuse, UT 84075

Proposals must be received no later than:

Date/Time: 11/09/2026 2:00 PM

Proposers are responsible for ensuring timely receipt. Proposals received after the deadline will not be considered.

Section 13: General Provisions

Questions and Addenda. All questions regarding this RFP must be submitted in writing by email to the contact identified in Section 12 no later than the question deadline stated on the cover page. Any changes to this RFP will be made only by written addendum issued by the District. Oral statements or explanations are not binding on the District.

Site Visits. Proposers may request a visit to the District's Facility, the District-owned farm, or both, by contacting the person identified in Section 12 no later than 11/04/2026. Site visits will be scheduled at mutually convenient times, subject to the availability of District staff. Statements made during a site visit are not binding on the District unless confirmed by written addendum.

Agreement. The selected Proposer will be required to enter into a written agreement with the District. The agreement will include, among other terms, indemnification of the District, compliance with applicable laws, termination rights, and the insurance requirements in Section 11.

Public Records. Proposals become the property of the District and are subject to the Utah Government Records Access and Management Act, Utah Code Title 63G, Chapter 2. A Proposer that wishes to protect information as a trade secret or confidential commercial information must submit a written claim of business confidentiality under Utah Code § 63G-2-309 at the time the proposal is submitted, together with a redacted copy of the proposal.

Status Verification. The selected Proposer will be required to certify that it is registered with and participates in a status verification system as required by Utah Code § 63G-12-302.

Proposal Costs. Proposers are solely responsible for all costs of preparing and submitting proposals. The District may waive minor irregularities in any proposal.