

NORTH DAVIS SEWER DISTRICT
Minutes of Board Meeting held June 16, 2023

Minutes of the specially scheduled Board Meeting held at the District offices located at 4252 West 2200 South, Syracuse, UT 84075 on Friday, June 16, 2023 scheduled for 12:00 p.m.

MEMBERS PRESENT: Joy Petro, Board Chair; Joe Paul, Vice Chairman; Kent Bush, Treasurer; Anna Stanton; Dave Maughan; Howard Madsen; Brian Vincent; Lance Hamblin; David Hatch, District Manager; Angela Lupcho, Clerk.

ALSO PRESENT WERE: Myron Bachman, Plant Superintendent; Tyler Weaver, Lab Director; Rodney Shields, Chemist; Glenn Shields, Syracuse High School student; Yongyi Xayavongsa; Noah Steele, Syracuse City AICP CED Director; Brody Bovero, Syracuse City Manager.

DECLARATION OF CONFLICTS OF INTEREST

- Board Chair Petro asked whether any board members had any potential conflicts of interest on any of the agenda items. None were disclosed.

PRESENTATION OF STEM FAIR PROJECT

Mr. Glenn Shields –

- Mr. Shields represented Syracuse High School and placed third internationally in the microbiology category at the International Science Engineering Fair for 2023. His project was about the influence sound frequencies has on the prevention of the uptake of phosphorus pollutants in the Jordan River. He conveyed his appreciation for the District and the Board for supporting his experiment and engaging his interest in the environment and science.
- The Board expressed how impressed they were with Mr. Shields and his presentation and congratulated him on his award. Board Chair Petro gave Mr. Shields a token of appreciation from Layton City.

RESOLUTION NO. 2023-07

Ms. Angela Lupcho -

- Resolution No. 2023-07, “A Resolution of the North Davis Sewer District adopting and certifying a tax rate to the Davis County Clerk-Auditor and to the Weber County Clerk-Auditor for the 2023 taxable year” was presented. The proposed tax rate for 2023 is 0.000476 with 0.000136 for debt and .000340 for O&M for both Davis and Weber counties.
- Moved by Mr. Bush and seconded by Mayor Madsen to adopt and certify the tax rate. All were in favor.

RESOLUTION NO. 2023-08

Ms. Angela Lupcho –

- Resolution No. 2023-08, “A Resolution adopting an amendment to the budget for the 2023 budget year” was presented. The amendments included adjustments to the property taxes budgeted related to the certification of the tax rates, a reduction \$2.9 million of impact fees budgeted based on actual fees being received for 2023, some revenues budgeted for reimbursement on construction projects from UDOT and the offsetting expenditures, and increases to the polymer budget and the chlorine budget due to increased costs.
- Moved by Mayor Maughan to adopt Resolution No. 2023-08 adopting an amendment to the 2023 budget. Seconded by Mr. Hamblin and roll call vote was taken: Joy Petro – yes; Joe Paul – yes; Kent Bush – yes; Lance Hamblin – yes; Anna Stanton – yes; Dave Maughan – yes; Howard Madsen – yes; Brian Vincent – yes. Voting was unanimous.



AWARD OF CONTRACT FOR UNIFORMS

Mr. Myron Bachman -

- The uniform solicitation put out a few weeks ago received no bids mainly due to the District's requirement to draft their own contract. Mr. Bachman has been working with the state contracted vendor and negotiating over the past few weeks. The contract is for five years. With the contract ending this week, Mr. Bachman is looking for the board's authorization to go ahead with the state contracted vendor.
- Moved by Mayor Maughan to agree with the recommendation for the state contract award and seconded by Mayor Vincent. All were in favor.

AWARD OF CONTRACT FOR RENEWAL OF INSURANCE

Mr. David Hatch -

- During the June 8, 2023 board meeting, Mr. Darrell Child with Olympus Insurance presented on the updated quotes received for the District's property, liability and cyber security insurance. The total cost for 2023-2024 is \$297,388 and Mr. Hatch recommends approving the renewal.
- Moved by Mayor Maughan to adopt the renewal of the insurance policies with Olympus Insurance. Seconded by Mr. Hamblin and roll call vote was taken: Joy Petro – yes; Joe Paul – yes; Kent Bush – yes; Lance Hamblin – yes; Anna Stanton – yes; Dave Maughan – yes; Howard Madsen – yes; Brian Vincent – yes. Voting was unanimous.

AWARD OF CONTRACT FOR 3200 WEST LINE REPAIR

Mr. David Hatch –

- Three contractors were solicited for bid on the 3200 West line repair. One contractor submitted but was considered non-responsive due to not providing reference projects on sewer projects. They also did not provide the required bid bond. After approaching Layton City to get their recommendation since they will ultimately be taking ownership of this section of line after it is repaired, they recommended awarding the bid to Ormand Construction due to a previous positive working relationship. With Layton's approval, Mr. Hatch recommends awarding the contract for 3200 West to Ormand Construction for a total of \$355,324.05 which is within the budgeted amount for this project. Mr. Hatch asked for the total budgeted amount of \$368,000 to accommodate the District's practice of cash allowance for approving the District Manager to approve potential change orders according to policy.
- Moved by Mr. Hamblin to award the contract to Ormand Construction for a total of \$355,324.05. Seconded by Mr. Paul and roll call vote was taken: Joy Petro – yes; Joe Paul – yes; Kent Bush – yes; Lance Hamblin – yes; Anna Stanton – yes; Dave Maughan – yes; Howard Madsen – yes; Brian Vincent – yes. Voting was unanimous.

PRESENTATION AND APPROVAL OF PROPOSED SYRACUSE 2500 WEST CRA PROJECT

Mayor Dave Maughan-

- The Syracuse 2500 West CRA project is seeking 60% tax increment for 15 years from all taxing entities with a cap of \$20 million. The CRA project would fund infrastructure needs to meet UDOT highway requirements for this farmland area to be developed into a clean industrial area. The project would bring more jobs to the area. There is no trigger date though construction would hopefully begin this year. Coordination is being done with West Point City. Currently, development in this area is cost prohibitive for smaller owners due to the infrastructure needs. The location is central to Hill Air Force Base and comes off the new West Davis Corridor being constructed. The school district has not approved yet though the superintendent indicated his support. Mr. Hamblin expressed his concern for the loss of farmland.



- Moved by Mr. Bush to approve the proposed Syracuse 2500 West CRA Project with the allowance for administration to sign the Interlocal Agreement with Syracuse City with the presented parameters. Seconded by Mayor Madsen and roll call vote was taken: Joy Petro – yes; Joe Paul – yes; Kent Bush – yes; Lance Hamblin – yes; Anna Stanton – yes; Dave Maughan – yes; Howard Madsen – yes; Brian Vincent – yes. Voting was unanimous.

ADJOURNED

Moved by Mr. Bush and seconded by Mr. Paul to adjourn at 1:00 p.m. All were in favor.

Approved Angela Lupano 7/13/2023
Clerk of Board Date



