

NORTH DAVIS SEWER DISTRICT
Minutes of Board Meeting held April 13, 2023

Minutes of the regularly scheduled Board Meeting held at the District offices located at 4252 West 2200 South, Syracuse, UT 84075 on Thursday, April 13, 2023 scheduled for 6:00 p.m.

MEMBERS PRESENT: Joy Petro, Board Chair; Joe Paul, Vice Chairman; Kent Bush, Treasurer; Anna Stanton; Dave Maughan; Howard Madsen; Brian Vincent; Lance Hamblin; David Hatch, District Manager; Angela Lupcho, Clerk. Joy Petro and Angela Lupcho attended electronically. Joe Paul served as acting Board Chair pro tempore due to Joy Petro's physical absence.

ALSO PRESENT WERE: Myron Bachman, Plant Superintendent; Steve Lamb, Collection System Superintendent; Jason Stansfield, Network Administrator; Tyler Weaver, Lab Director; Jonas Reeder, Pretreatment Coordinator; Mitch Dabling, Jacobs Engineering; Tyler Withers, Jacobs Engineering.

DECLARATION OF CONFLICTS OF INTEREST

- Vice Chairman Paul asked whether any board members had any potential conflicts of interest on any of the agenda items. None were disclosed.

MINUTES OF THE MEETING HELD MARCH 9, 2023

- Minutes of the meeting held March 9, 2023 were approved on motion by Mr. Bush and seconded by Ms. Stanton. All were in favor.

Moved by Mayor Maughan to move Item 3: "Tour of Collections Vector truck and TV van" to the end of the meeting. Seconded by Mayor Vincent and all were in favor.

ENGINEERING AND CONSTRUCTION UPDATE, PLANT DISCHARGE RELOCATION - JACOBS

Mr. Mitch Dabling -

- **Pipeline Project:**
28,400 feet of 32,846 feet of pipeline is complete. Heavy snow is impacting progress. An image was shown illustrating the options of the outfall ditch length which will vary based on future Great Salt Lake levels. Mr. Hatch reported that the District is working with the Army Corp of Engineers for their approval to proceed.
- **Pump Station Project:**
Dewatering continues. Rebar and concrete work continue. 60" butterfly valve giving ability to switch discharge out to Farmington Bay. The schedule is on track.
- **Hill Field Road Project:**
The preconstruction meeting was held on April 6, 2023. Representatives from the District, Whitaker Construction, Jacobs Engineering, the Langdon Group, and Layton City attended. Construction is planned to begin in August or September 2023 and completion estimated to be in Fall 2024.

CONSIDERATION OF APPROVAL OF RESOLUTION NO. 2023-05

Ms. Angela Lupcho -

- Resolution No. 2023-05, "A Resolution adopting a new User Charge Systems Manual and establishing effective date" was presented. A presentation of the updates to the User Charge Systems Manual including the updated definitions for the new classifications of residential connections for impact fees and the updated impact fees based on the approved Impact Fees Facilities Plan and the Impact Fee Analysis. Notice will be provided to Cities according to the terms of our treatment contracts along with the new User Charge Systems Manual with changes effective July 1, 2023. Only minor updates were made to the other sections of the manual for



clarification. Any future revisions or updates to monthly user fees, pretreatment fee, etc. would be presented to the Board for approval in the future.

- It was moved by Mr. Bush to approve Resolution No. 2023-05 adopting a new User Charge Systems Manual with an effective date of July 1, 2023, and was seconded by Mayor Petro. Roll Call vote was taken: Joy Petro – yes; Joe Paul – yes; Kent Bush – yes; Lance Hamblin – yes; Anna Stanton – yes; Dave Maughan – yes; Howard Madsen – yes; Brian Vincent – yes. Voting was unanimous.

CONSIDERATION OF APPROVAL OF RESOLUTION NO. 2023-06

Mr. David Hatch –

- Resolution No. 2023-06, “A Resolution adopting a new Sanitary Sewer Management Plan for the North Davis Sewer District and establishing an effective date” was presented. The Sanitary Sewer Management Plan (SSMP) fulfills a requirement by the Division of Water Quality for the District to pass this plan. The last update was passed in 2016. The SSMP lays out a plan and schedule to operate the District, details the Operations and Management program, addresses Sanitary Sewer overflow, and establishes the grease, oil and sand management program, a monitoring and measurement plan, a mapping GIS program and a backup plan.
- Moved by Mayor Maughan to approve Resolution No. 2023-06 for the Sanitary Sewer Management Plan and was seconded by Mr. Hamblin. All were in favor.

MANAGER’S REVIEW

Mr. David Hatch-

- Plant influent flows comparison from 2/28-3/6 versus 4/3-4/9 went from a 21 MGD average to 35 MGD average. The higher flows were sustained for the past three weeks before spring run off has begun. The District is projecting this is attributed to a lot of ground water and storm and river overflow. Illegal sump pump connections are negatively impacting the influent flows as well. Chlorine treatment costs are increasing to disinfect the increased flow. Mayor Maughan expressed his opinion that the District and Board should help in educating the public with service announcements or flyers. Mayor Petro also expressed her opinion that the Board should spread awareness through the cities. Mr. Hatch stated that he has flyers that the District has prepared that are available to give to the cities.
- An update on the biosolids pad the District owns in a partnership with Randy Marriott was given. Mr. Hatch met with the farm manager and other Districts that have biosolids business with Mr. Marriott. In short term, Mr. Hatch felt that the farm manager will be honoring the contract but would like to explore other long term solutions to include a 2024 study for other land applications and a no-cost pilot project to test a dewatering process that could produce Class A biosolids which would expand the disposal options of the District. Mayor Maughan pointed out the District’s investment in the current biosolids pad and not wanting that to be a loss for the District. Mayor Petro asked about potentially using District ground for biosolids. Mayor Maughan explained why the pad was originally relocated away from the Plant and the odor issues that would arise from reintroducing it into the area. Mr. Hatch said that using the District property would be a last resort but felt that having an alternative plan would be smart with the uncertain future of the agreement with Marriott.
- The District recently had a review done by Fitch Ratings on our bond rating. Fitch reaffirmed our AAA bond rating which is the highest rating that can be given which they attributed to the strong financial health of the District.
- As part of the North Davis University training, a confined space training was led by Tyler Barfuss and Brian Lamar earlier this month. It was an opportunity to increase the public outreach to the cities and other entities and it was well attended.



- WEAU is being held April 25 - April 28 and packets have been provided for those that are attending. Mayor Petro, Mr. Bachman and Mr. Hatch visited the Operator's Challenge team while they practiced. Mayor Petro mentioned how impressive the team was and felt like they had a good chance at the competition to be held at WEAU.

BOARD CHAIR REVIEW

- Vice Chairman Paul thanked the District staff for their forethought and ingenuity and also thanked the board members for their thoughtful comments and contributions to the meeting.
- Board Chair Petro wished everyone good luck to everyone heading to the WEAU conference in Saint George. She expressed her appreciation to Mr. Paul for running the meeting in her absence.

TOUR OF COLLECTIONS VACTOR TRUCK AND TV VAN

Mr. Steve Lamb –

- Mr. Lamb took the Board Members out to the Administrative Building parking lot to give a tour of the new Vactor truck and TV van.

ADJOURNED

Moved by Mayor Maughan and seconded by Ms. Stanton to adjourn at 7:00 p.m. All were in favor.

Approved Angela Lyocko 5/11/2023
Clerk of Board Date



