

**NORTH DAVIS SEWER DISTRICT**  
**Minutes of Board Meeting held September 11, 2025**  
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Minutes of the specially scheduled Board Meeting held at the District offices located at 4252 West 2200 South, Syracuse, UT 84075 on Thursday, September 11, 2025. The board meeting was called to order at 6:00 p.m.

**MEMBERS PRESENT:** Joy Petro, Board Chair; Lance Hamblin; Karece Thompson; Brian Vincent; Dane Searle; Sophie Paul; Scott Wiggill; David Maughan; David Hatch, District Manager; Jennifer Christensen, Board Clerk.

**ALSO, PRESENT WERE:** Angela Lupcho, Administrative Services Director; Jason Stansfield, IT Director NDSD; Tyler Barfuss, Operations Manager NDSD; Tyler Weaver, Lab Director NDSD; Pablo Mendoza, C&L Water; Trent D'Ewart, Whitaker: Attending via Zoom: Tyler Murri, NDSD Brian Lamar, NDSD

**DECLARATION OF CONFLICTS OF INTEREST**

- Board Chair Petro asked whether any board members had any potential conflicts of interest on any of the agenda items. None were disclosed.

**APPROVAL OF MINUTES OF THE MEETING HELD July 10, 2025**

- The minutes of the meeting held August 14, 2025, were approved on motion by Mrs. Paul and seconded by Mr. Hamblin. All were in favor.

**PUBLIC COMMENTS**

- Board Chair Petro asked whether any member of the public would like to make a comment. No public comment was made.

6:11 pm Karece Thompson arrived.

6:16 pm Scott Wiggill arrived.

**SERVICE AWARDS**

- Rick Woodward 25 years
- Ben Hendersen 5 years
- Blake Powell 5 years

**CONSIDERATION OF APPROVAL OF RESOLUTION NO 2025-08 CONSIDERATION OF A  
RESOLUTION PROVIDING FOR THE ISSUANCE OF NOT MORE THAN \$10,000,000 OF SEWER  
REVENUE REFUNDING BONDS FOR RELATED MATTERS**

**Matt Dugdale & Ryan Bjerk – Chapman and Cutler LLP**

- There is an opportunity to refinance the District bonds. We took the option in 2021 and 2022 when rates were lower to refinance then.
- The resolution is to start the process to look at new rates on the 2016 bond. Trying to save the District around \$300,000 in a rate change. The District has a triple "A" rating. That's the highest rating in a special district.
- Mr. Thompson motioned to approve Resolution 2025-08 Consideration of a Resolution Providing for the issuance of not more than \$10,000,000 of sewer revenue refunding bonds for related matters seconded by Mr. Searle. Roll call vote was taken: Dave Maughan – yes; Lance Hamblin – yes;



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Dane Searle – yes; Joy Petro – yes; Brian Vincent – yes; Karece Thompson - yes; Sophie Paul – yes; Scott Wiggill – yes; Voting was unanimous.

**CMGC 2025 WO1 LINING UPDATE**  
**David Hatch, District Manager NDSD –**

- This is probably going to be the last update for the lining project. Removed the cone on the project and are waiting for the replacement cone. It should be about 2-3 weeks for that cone to be replaced. The project is on time and on budget.

**CMGC FAIRFIELD ROAD SEWER REPLACEMENT UPDATE**

**Trent D'Ewartt – Whitaker**

- The 20-inch pipe is complete. 2330" of 20" FRP and 290" of 24" FRP. In the intersection of Cherry Lane and Fairfield. We have 11 manholes in place.
- Having two crews helped to get the project ahead of schedule.

**CONSIDERATION OF APPROVAL OF RESOLUTION NO. 2025-09, "A RESOLUTION ADOPTING AN AMENDMENT TO THE BUDGET FOR THE REMAINDER OF THE 2025 BUDGET YEAR"**

**Angela Lupcho, Administrative Service Director, NDSD –**

- The largest change we had to make was for the \$5.2 million for the Biosolids land acquisition. The MSGR battery replacement also needed to be modified to cover the faulty breaker with an increase of \$18,500.
- Typically, we have an unscheduled repair line item, and we had to increase that by \$73,000 for the step screens. There are few smaller items that all need to be increased to reflect the increase in product costs.
- Mrs. Paul motioned to approve The Approval of Resolution No 2025-09 Resolution Adopting an Amendment to the budget for the remainder of the 2025 budget year. and seconded by Mr. Hamblin. Roll call vote was taken: Dave Maughan – yes; Lance Hamblin – yes; Dane Searle – yes; Joy Petro – yes; Brian Vincent – yes; Karece Thompson - yes; Sophie Paul – yes; Scott Wiggill – yes; Voting was unanimous.

**MANAGER'S REVIEW**

**David Hatch District Manager, NDSD-**

- Solar project- running wire, panels are mechanically and electronically completed. The battery will be here in October. They are a little behind schedule, but they still plan to be finished by the end of the year.
- Blower project- We're getting all the kinks worked out and ironed out, and the VFD submittal is in the manufacturer's hands.
- Digester lid- the sections are supposed to arrive on site next week and then they are going to spend the winter welding them together. February through April the lid will be lifted and put into place.
- Administration Expansion- The room is painted, and cabinets and countertops have been installed. The project should be finished at the end of October.
- The Demo house has been demolished and is now flat ground. They were able to complete the project in a timely manner.
- We received our EPA audit results from the audit on the 15<sup>th</sup> of June. We were able to send our response back to them and are waiting to hear if that information helps with our process and why the process is done in such a way.
- Biosolid land- Land and water title insurance. We plan to close the deal at the end of October.



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- David asked for the Boards opinion on the November budget meeting. Most wanted the work meeting before Board meeting. The Board meeting will start at 7:30 pm.

**BOARD CHAIR REVIEW**

**Board Chair Joy Petro-**

- Team building was fun to be able to gather and get to know one another on a different level. Dave Maughan talked about the ditch that goes along side of the property and had them clean the ditch out. Appreciation of board and employee's hard work.

**ADJOURNED**

- Moved by Mr. Thompson and seconded by Mr. Maughan to adjourn at 6:48 p.m. All were in favor.

Approved \_\_\_\_\_  
Clerk of Board \_\_\_\_\_  
Date \_\_\_\_\_

