Minutes of the specially scheduled Board Meeting held at the District offices located at 4252 West 2200 South, Syracuse, UT 84075 on Thursday, August 14, 2025. The board meeting was called to order at 6:00 p.m.

MEMBERS PRESENT: Joy Petro, Board Chair; Lance Hamblin; Karece Thompson; Brian Vincent; Dane Searle; Sophie Paul; Scott Wiggill; David Maughan; David Hatch, District Manager: Jennifer Christensen, Board Clerk.

ALSO, PRESENT WERE: Angela Lupcho, Administrative Services Director; Jason Stansfield, IT Director NDSD; Tyler Barfuss, Operations Manager NDSD; Tyler Weaver, Lab Director NDSD; Parker Pulver Child Richards; Katie Giddens, Child Richards; Pablo Mendoza, C&L Water; Trent D'Ewart, Whitaker: Attending via Zoom: Brian Lamar, NDSD

DECLARATION OF CONFLICTS OF INTEREST

- Board Chair Petro asked whether any board members had any potential conflicts of interest on any of the agenda items. None were disclosed.

APPROVAL OF MINUTES OF THE MEETING HELD July 10, 2025

- The minutes of the meeting held July 10, 2025, were approved on motion by Mrs. Paul and seconded by Mr. Searle. All were in favor.

PUBLIC COMMENTS

- Board Chair Petro asked whether any member of the public would like to make a comment. No public comment was made.

6:09 pm Karece Thompson arrived.

PRESENTATION OF THE 2024 AUDITED ANNUAL COMPREHENSIVE FINANCIAL REPORT
Katie Giddens, Childs Richards-

- The audit is described in two parts, The first is the findings letter that was given to the Board as stated there were no findings and Katie complemented Angela Lupcho for her work on the audit. The second part of the audit is the larger packet that was also given to the Board.
- In the independent auditor report they go over the audit in depth. They stated that everything was presented fairly in all material aspects. That is the highest opinion that you can get in an audit. This means that all the material was in order and easy to read, all journal entries were completed and filed properly.
- Katie went over some of the areas that change had taken place such as cash and cash equivalents, tax receivables, capital assets, and construction budgets. Most of the changes are in line with other Special Districts and there is nothing out of the ordinary.

CMGC 2025 WO1 LINING UPDATE
Mr. Pablo Mendoza C&L Water Solutions Azuria –

- Last week we finished the manhole rehab portion of the project. The lining is all complete. The next portion is the tear down of the bypass and restoration. This portion should be done by the end of August or first week in September. The completion date is ahead of schedule.

CMGC FAIRFIELD ROAD SEWER REPLACEMENT UPDATE
Trent D'Ewartt – Whitaker

- This week we finished laying pipes. The 96-inch manhole and the 72-inch manhole. 2 60-inch manholes, in the Gordon/Fairfield intersection. We have been paving and prepping. We are working with the intersection to keep traffic moving.
- Trent was able to reach out to Versa Dog Park, she was incredibly open to what we presented to her on the construction and what it would entail. We will be in her area for 3-5 days and it can affect her outlet, but we will do everything we can to not disrupt her job. We have been collaborating with the neighbors on all the construction, and they have been great to work with. We try to help them so when we must inconvenience them, they are a little more open to the issues.

PESENTATION AND APPROVAL OF CONTINUING BOND DISCLOSURE DOCUMENTS
Angela Lupcho, Administrative Service Director, NDSD-

- Annual report on FCC bond holders. There were refunded bonds or bonds that are closing. Attached was a 10-year financial report to look at the areas of finance.
- Mr. Maughan motioned to approve the continuing bond disclosure documents and seconded by Mr. Hamblin. All were in favor.

CONSIDERATION OF APPROVAL OF THE SENCOND QUARTER FINANCIAL REPORT
Angela Lupcho, Administrative Service Director, NDSD –

- Cash balances our cash and cash equivalents are at $3,436,511. Our restricted investments. This is the cash that we have invested in Morton is $44,234,214.00. And then our restricted cash and cash equivalents. That is the money we have in PTIF our service account as of June 30 is $22,833,240.
- Comparison of what we have taken in for revenues. We have a 44% for charge for services. The bulk of this is from the cities, from what they have remitted to us.
- We're down 9% in interest income. When I investigated this, our investments are holding the same as they were last year, we know that they projected out and got into some longer-term investments that weren't all short term. So, this is more tied to the fed decrease in interest rates. PTIF and our operating councils have the same interest rate. And that's down by 1% across the board.
- Health insurance, there was an increase, which we knew there would be due to the cost. We didn't necessarily see big changes in plans that people pick, such as family versus single, but it's mostly just an increase from last year's number.
- We had eleven promotions within the District. Seven people passed the grade 4 test and with the reconstruction of position there has been a lot of movement. This is why you see the increase in wages for the year.
- Mr. Maughan motioned to approve the second quarter financial report and seconded by Mr. Hamblin. Roll call vote was taken: Dave Maughan – yes; Lance Hamblin – yes; Dane Searle – yes; Joy Petro – yes; Brian Vincent – yes; Karece Thompson - yes; Sophie Paul – yes; Scott Wiggill – yes; Voting was unanimous.

CONSIDERATION OF APPROVAL OF RESOLUTION NO 2025-07 NOTICE OF INTENT TO ADJUST COMMON BOUNDARY WITH CENTRAL WEBER SEWER IMPROVEMENT DISTRICT
David Hatch, District Manage, NDSD –

- Roy City modified their pump station to incorporate more of their city coming to NDSD instead of CWSID there are 27 homes currently outside of the boundaries that are flowing into NDSD and if we modify the boundary line, we will be able to receive the tax revenues from those additional homes.

- We will have to call a class B public hearing. We will send a notice for a minimum of 60 days from today. CWSID will hold their public meeting in September, and we will hold ours in November.
- Mr. Hamblin motioned to approve Resolution 2025-07 Resolution giving notice of the intent to adjust a common boundary with CWSID seconded by Mr. Thompson. All were in favor.

<u>MANAGER'S REVIEW</u>

David Hatch District Manager, NDSD-

- Solar panels are being built this week just passed the gate on your right of the road. The foundation is almost finished. Still going through the submittal phase for the batteries for solar project.
- Digester lid- had a meeting with Bodell construction they will start receiving panels on September 16 with intent to start welding it, they will place lid in April. Digesters will be taken down by NDSD in spring. Second one will come down in October.
- HVAC is largely finished they are just waiting for boardroom to be done so they can install units in the ceiling.
- Administration expansion is going well. Sheetrock is being installed. They have built in some of the trenches. They are a little behind schedule, but they are still reporting to us that they will have us back in the boardroom in October.
- The demo house has all the permits now and is in the que for tear down in the next few weeks. The crew is on another project now.
- We received a hydraulic model and are comparing it to our model with the help of our engineers. There have been a few differences, and we are working on flow with the new model.
- We received our EPA audit results from the audit on the 15th of June. In reading them we have quite a few areas that we are missing paperwork or need attention. We can resubmit those items in the future. NDSD will update our notification to county from rural to urban. We will continue to work on these findings and improve where we can.
- Biosolid land is in the lawyer's hands at this moment. We are waiting for purchase agreements to be signed.

<u>BOARD CHAIR REVIEW</u>

Board Chair Joy Petro-

- No updates, Appreciation of board and employee's hard work. Measle out-break in the County, sampling may be needed. Board would like to recognize Brian for all his help in training the new grade 4 operators. September 8th is Board team building at OMBU.

<u>ADJOURNED</u>

- Moved by Mr. Maughan and seconded by Mr. Thompson to adjourn at 7:05 p.m. All were in favor.

Approved ______________________________________
Clerk of Board Date