

**NORTH DAVIS SEWER DISTRICT**  
**Minutes of Board Meeting held March 13, 2025**

Minutes of the regularly scheduled Board Meeting held at the District offices located at 4252 West 2200 South, Syracuse, UT 84075 on Thursday, March 13, 2025. The board meeting was called to order at 5:59 p.m.

MEMBERS PRESENT: Joy Petro, Board Chair; Dave Maughan, Vice Chairman; Brian Vincent, Treasurer; Lance Hamblin; Scott Wiggill; Dane Searle; Sophie Paul; David Hatch, District Manager; Aivale Lui, Board Clerk.

ALSO, PRESENT WERE: Myron Bachman, Plant Superintendent; Tyler Barfuss, Collections Superintendent; John Stout, Senior IT Technician; Angela Lupcho, Administrative Services Director; Tyler Weaver, Lab Director; Grayden Nicholson, Bodell Construction; Trent D'Ewart, Whitaker Construction; Jonas Reeder, Pretreatment Coordinator; Dennis Byington, Maintenance Mechanic II. Attending via Zoom: Brian Lamar, NDSD; Tyler Murri, NDSD; Scott Vinyard, NDSD; Taylor Byrum, NDSD.

DECLARATION OF CONFLICTS OF INTEREST

- Board Chair Petro asked whether any board members had any potential conflicts of interest on any of the agenda items. None were disclosed.

APPROVAL OF MINUTES OF THE MEETING HELD February 13, 2025

- The minutes of the meeting held February 13, 2025, were approved on motion by Mr. Wiggill and seconded by Mr. Hamblin. All were in favor.

PUBLIC COMMENTS

- Board Chair Petro asked whether any member of the public would like to make a comment. No public comment was made.

SERVICE AWARD – DENNIS BYINGTON

- Dennis Byington was recognized for 10 years of service and presented with a certificate, check, and pin.

CMGC FAIRFIELD ROAD SEWER REPLACEMENT UPDATE & APPROVAL OF CHANGE ORDER

**Mr. Trent D'Ewart (Whitaker Construction) –**

- Whitaker Construction provided an update on the sewer replacement project, which began mobilization on Monday, March 10 between Gordon Ave. and Cherry Lane.
- A temporary manhole will go in North of the Maverik entrance. The base of it was placed in there today.
- They plan to bury all the bypass by tomorrow or Monday, depending on the weather conditions.
- The first manhole will be set on Monday or Tuesday afternoon. Once that is set, they'll start putting pipe in the ground.
- There was a change with the alignment going through the dog park (hollow area) and the Weaver's property. Due to the cover in extra length with pipe, it increased the price by \$70,950.00, and it will help lessen storm drain work; A total credit of \$226,782.00 to the district.
- The length of time with the change order for the project is expected to be completed by November 2025.
- Moved by Mr. Maughan to approve the change order and was seconded by Mr. Searle. Roll call was taken: Joy Petro – yes; Dave Maughan – yes; Brian Vincent – yes; Lance Hamblin – yes; Dane Searle – yes; Sophie Paul – yes; Scott Wiggill. Voting was unanimous.



PRESENTATION OF INDUSTRIAL PRETREATMENT 2024 PROGRAM COMPLIANCE  
INSPECTION REPORT

**Mr. Jonas Reeder –**

- The pre-treatment program aims to protect the Publicly Owned Treatment Works (POTW) by regulating non-domestic sources that discharge pollutants of concern.
- National Program wherein the EPA has authorized State agencies and DWQ local governments (POTWs) to implement and enforce Federal Regulations.
- There were zero findings for the second consecutive year, indicating effective compliance with EPA regulations.
- NDSD does follow the sampling procedure by pulling a minimum of 3 samples per year for all permitted IUs (Industrial Users) with the exception of zero discharge permittees.

AWARD CONTRACT TO STATIONARY POWER SYSTEMS FOR MSGR BATTERY  
REPLACEMENT

**Mr. Myron Bachman –**

- The existing batteries for the MSGR switchgear are 21 years old and show signs of degradation.
- Two bids were received, and the recommendation is to award the contract to Stationary Power Systems for \$51,044.60.
- Stationary Power Systems meet all the requirements with insurance and license. They will be responsible for everything, with one exception of NDSD loading the pallet and placing it in front of their work area.
- The change over is expected to take 6 – 8 hours, with precautions in place for any necessary repairs during the installation.
- Moved by Mr. Hamblin to approve the award of contract to Stationary Power Systems for MSGR Battery Replacement and was seconded by Mr. Vincent. Roll call was taken: Joy Petro – yes; Dave Maughan – yes; Brian Vincent – yes; Lance Hamblin – yes; Dane Searle – yes; Sophie Paul – yes; Scott Wiggill – yes. Voting was unanimous.

AWARD CONTRACT FOR DIGESTER LID REPLACEMENT

**Mr. Myron Bachman –**

- The digester lids, installed in 1982, are due for replacement as they have exceeded their lifespan.
- Bodell Construction submitted the lowest bid for the project, which will cover both lids.
- The project is expected to be completed within budget, significantly lower than the initial estimate of \$4.5 million.
- Concerns were raised about potential change orders, but the bid specifications are designed to limit them.
- Moved by Mr. Wiggill to award a contract to Bodell Construction for Digester Lid Replacement and was seconded by Mr. Hamblin. Roll call was taken: Joy Petro – yes; Dave Maughan – yes; Brian Vincent – yes; Lance Hamblin – yes; Dane Searle – yes; Sophie Paul – yes; Scott Wiggill – yes. Voting was unanimous.

RESOLUTION 2025-03: MUNICIPAL WASTEWATER PLANNING PROGRAM (MWPP)  
RESOLUTION

**Mr. David Hatch -**

- The MWPP is an annual state program that evaluates the health and safety of the District.
- The District reported two incidents in the collection system, which were managed by Whitaker's insurance, while the plant had no violations and finances are in good standing.



- Board Chair Petro acknowledged the increase of employees getting their wastewater certifications. David mentioned due to an online training program implemented a year ago, we are seeing positive results.
- Moved by Mr. Maughan to approve Resolution 2025-03: Municipal Wastewater Planning Program (MWPP) and was seconded by Mr. Vincent. All were in favor.

CONSIDERATION OF APPROVAL FOR CREATION OF NEW POSITION SAFETY COORDINATOR

**Mr. David Hatch –**

- A new Safety Coordinator position is proposed to replace the outgoing Safety Specialist, aimed at promoting internal candidates.
- The position will be a term role for 3 years, allowing the individual to gain necessary experience and certifications.
- There are concerns about potential risks during the transition period, but measures are being implemented to mitigate oversight.

RECOMMENDATION FOR PROMOTING TYLER BARFUSS TO OPERATION MANAGER POSITION

**Mr. David Hatch –**

- Tyler Barfuss was recommended for promotion to Operations Manager after a successful interview process.
- The Board expressed support for his promotion, highlighting the importance of internal growth and stability within the organization.
- The promotion reflects the Board's commitment to employee development and maintaining a strong team culture.

## MANAGER'S REVIEW

**Mr. David Hatch -**

- Myron and David are working on the Solar Project, and yesterday they noticed that the design required aluminum wire.
- A change order will be submitted as an item at the next board meeting to go from aluminum wire to copper wire.
- Both the Admin HVAC project and the Admin Expansion project are working through the submittal process, and no physical work has begun.
- A reminder of the WEAU conference on April 22-25, 2025 in St. George. Everyone except Mr. Wiggill and Mr. Thompson have not yet responded and was asked to please respond to Vale asap to take advantage of the early bird registration.

## BOARD CHAIR'S REVIEW

**Mayor Joy Petro -**

- Joy expressed her gratitude to everyone for stepping up and being engaged in taking part of the board meeting. She thanked those that sat in on interviews that took place as well.

ADJOURNED

Moved by Mr. Vincent and seconded by Mr. Hamblin to adjourn at 6:48 p.m. All were in favor.

Approved Jennifer J. J. J. 4/10/25  
Clerk of Board Date



