

NORTH DAVIS SEWER DISTRICT
Minutes of Board Meeting held April 9, 2026

Page | 1

Minutes of the regularly scheduled Board Meeting held at the District offices located at 4252 West 2200 South, Syracuse, UT 84075, on Thursday, April 9, 2026. The board meeting was called to order at 6:00 p.m.

MEMBERS PRESENT: Joy Petro, Board Chair; Lance Hamblin; Karece Thompson; Brian Vincent; Dane Searle; David Maughan; Ann Jackson; Jennifer Christensen, Board Clerk; Scott Wiggill was excused.

ALSO, PRESENT WERE: Jason Stansfield, Network Administrator NDSD; Tyler Barfuss, Operations Manager NDSD; Tyler Weaver, Lab Director NDSD; Angela Lupcho, Administrative Services Director NDSD; Brian Lamar, NDSD; Bryce Southworth, NDSD: Attending via Zoom: Garrett Colwell, NDSD, Tyler Murri, NDSD.

DECLARATION OF CONFLICTS OF INTEREST

- Board Chair Petro asked whether any board members had any potential conflicts of interest on any of the agenda items. None were disclosed.

APPROVAL OF MINUTES OF THE MEETING HELD MARCH 12, 2026

- The minutes of the meeting held on March 12, 2026, were approved on motion by Mr. Thompson and seconded by Mr. Searle. All were in favor.

PUBLIC COMMENTS

- Board Chair Petro asked whether any member of the public would like to make a comment. No public comment was made.

SERVICE AWARD

- Bryce Southworth received a certificate, a pin, and a check for 25 years of service. Bryce has spent many years here and has enjoyed his time. The board is excited to give out service awards to the employees.

CONSIDERATION OF APPORVAL OF RESOLUTION 2026-04 “A RESOLUTION SECTION FOUR OF THE EMPLOYEES’ HANDBOOK AND PROVIDING FOR AN EFFECTIVE DATE”

Angela Lupcho- NDSD

- The Big Beautiful Bill was passed last year, and it has required us to make our policy match there no taxes on overtime and so here are the problems and solutions that we are proposing. OBBBA provides a federal income tax deduction for qualified overtime pay from 2025-2028. Starting in 2026, we will be required to report qualified overtime premiums on employee W-2. Must be non-exempt (hourly) employees working over 40 hours a week as defined by the Fair Labor Standards Act.
- Holiday hours currently counted as “worked” not FLSA. Call-ins paid as 4 flat hours for unscheduled and 3 flat for scheduled. Current NDSD comp time rules allow call-ins and overtime both to accrue towards comp time balance up to 80 hours.
- Update on-call hours due to schedule change. Change holiday time to “not worked” hours. Change amount of call-in premium 2.5 unscheduled and 1.5 for scheduled and records actual worked time for overtime. Addresses comp time problems related to accrual of call-in premiums and pay the premium hours in same pay period as they are earned.
- Mayor Maughan motioned to approve Resolution 2026-04 to amend section four of the Employees’ Handbook and seconded by Mr. Thompson. All were in favor.

MANAGER'S REVIEW

Tyler Barfuss- NDSD

- Step screen two was having an issue and they are working on getting that fixed some of the parts are from Germany and are very expensive and we were able to find another vendor that has the same product here in the states for a better price.
- The influent pump is still getting repaired.
- Power outage in building 4-6 and we borrowed a breaker to get them running again and we now have additional breakers in the warehouse for any other outages.
- Secondary clarifier tank inspection showed that there was a seal from the center of the distilling ring that was leaking. We were able to catch that and fix that.
- First Quarter of Biomonitoring was passed.
- The digester lid replacement project is progressing.
- Lance Burrell passed his Grade 2 Wastewater treatment test. He is one of our newest employees.
- The Plant Superintendent position is closed, and we need to know who wants to be part of the interviewing team.
- Next week is WEAU down in St George. The board is invited to attend and support the Ops Challenge team.

BOARD CHAIR REVIEW

Board Chair Joy Petro-

- Remember to wear your matching shirts to support the Ops Challenge team.
- Mr. Hamblin mentioned a TV interview with Phil Heck about the price of water being raised and how that will affect us. He just wanted it on record that this is coming from DWQ and the EPA.

ADJOURNED

- Moved by Mayor Maughan and seconded by Mr. Thompson to adjourn the regular meeting and go into closed session at 6:34 p.m. All were in favor.

CLOSED MEETING

- Moved to adjourn the closed meeting at 9:28 p.m. by Mr. Hamblin and seconded by Mr. Searle. All were in favor.

Approved _____
Clerk of Board Date