

**NORTH DAVIS SEWER DISTRICT**  
**Minutes of Board Meeting held October 10, 2024**

Minutes of the regularly scheduled Board Meeting held at the District offices located at 4252 West 2200 South, Syracuse, UT 84075 on Thursday, September 12, 2024. The board meeting was called to order at 6:00 p.m.

MEMBERS PRESENT: Joe Paul, Chairman; Dave Maughan, Vice Chairman; Brian Vincent, Treasurer; Joy Petro; Lance Hamblin; Dane Searle; Karece Thompson; Scott Wiggill; David Hatch, District Manager; Angela Lupcho, Board Clerk.

ALSO PRESENT WERE: Tyler Barfuss, Collections Superintendent; Myron Bachman, Plant Superintendent; Jason Stansfield, Network Administrator; Tyler Weaver, Lab Director; Jonas Reeder; Pretreatment Coordinator; Darren Lowe, Jacobs Engineering; Jason Williams, Moreton Asset Management; Aivale Lui, NDSD; Attending via Zoom: Shawn Bosen, NDSD; Brian Lamar, NDSD; Taylor Byrum, NDSD.

DECLARATION OF CONFLICTS OF INTEREST

- Chairman Paul asked whether any board members had any potential conflicts of interest on any of the agenda items. None were disclosed.

APPROVAL OF MINUTES OF THE MEETING HELD SEPTEMBER 12, 2024

- Minutes of the meeting held September 12, 2024, were approved on motion by Mayor Maughan and seconded by Mayor Petro. All were in favor.

PUBLIC COMMENTS

- Chairman Paul asked whether any member of the public would like to make comment. No public comment was made.

SERVICE AWARD - JONAS REEDER

- Jonas Reeder was recognized for 25 years of service and presented with a certificate, check, and pin.

INVESTMENT UPDATE

**Mr. Jason Williams, Moreton Asset Management-**

- Mr. Williams presented a power point detailing the interest rate environment and a summary of the District's portfolio. 2023-2026 had the highest interest income for the District in the last 20 years. NDSD Investment Portfolio has 're-invested' \$51 million at an average rate of 5.192%. There was discussion about eligible investments with the Utah Money Management Act.

ENGINEERING AND CONSTRUCTION UPDATE

**Mr. Darren Lowe, Jacobs Engineering-**

- **Pipeline/Pumpstation-**  
This project is complete.
- **Hill Field Road-**  
Approximately 4,600 feet of pipe is in place and 16 manholes are installed to date. The contractor is looking to place the last stick of pipe next week. Pipe abandonment to follow once the pipe installation is complete. Completion projected to be completed two 2 – 2 ½ weeks from today and there are two manholes to go. There was a system back-up, and the contractor is moving to make repairs.



- **Fairfield Road Sewer Replacement-**  
Final design is complete and will be submitted tomorrow.
- **Biosolids Evaluation Update-**  
The Technical Memorandums are wrapping up next week. The budget numbers will be finalized tomorrow. On October 29<sup>th</sup> a meeting will be held with Dave Perry here at the NDSO at 6:00 PM to discuss the biosolids evaluation. Invites have been sent out.

#### AWARD THE BID FOR POLYMER

##### **Mr. Myron Bachman-**

- This contract is bid every five years. The current cost is \$245,000 for 2024. This is a unique bid and is performance based. The District requires dry and non-liquid polymer. Only one other company bid in the past and was not competitive. We received one bid from SNF Polydyne for \$2.60 per pound.
- Mayor Maughan made a motion to award the polymer bid to SNF Polydyne and was seconded by Mr. Hamblin. Roll call vote was taken: Joe Paul – yes; Joy Petro – yes; Dave Maughan – yes; Brian Vincent – yes; Lance Hamblin – yes; Dane Searle – yes; Karece Thompson- yes; Scott Wiggill – yes. Voting was unanimous.

#### PRESENTATION OF FRAUD RISK ASSESSMENT

##### **Ms. Angela Lupcho-**

- A review of the Fraud Risk Assessment required by the Utah State Auditor for 2024 was presented with a risk level of very low. The total points earned was 375 out of 395.

#### CONSIDERATION OF APPROVAL OF CELL PHONE TOWER AGREEMENT

##### **Mr. David Hatch-**

- Last month The Board discussed the addition of a cell tower to the property that would be located on the other side of Black Island Farms. The Board asked for some additional terms and conditions for security and liability. There's a change of location, but square footage remains the same. He agreed to all the terms. There was a discussion about the cell tower being on county land instead of the city land. He is proposing the new location to be where NDSO's plant fence is. He was advised that the fence would need to be modified to be able to get out from the street side instead of coming through the plant, to which he agreed. There was a discussion of county approvals and the ability to keep The District property unincorporated. All buffer zone property is already part of Syracuse City. It is reconfirmed that it is a 30-year term contract. All issues were discussed and addressed.
- Mr. Vincent made a motion to approve the cell phone tower agreement. Mr. Searle seconded the motion, and a roll call vote was taken: Joe Paul – yes; Joy Petro – yes; Dave Maughan – no; Brian Vincent – yes; Lance Hamblin – yes; Dane Searle – yes; Karece Thompson- no; Scott Wiggill – yes. Motion carried 6 - 2.

#### MANAGER'S REVIEW

##### **Mr. David Hatch -**

- The Admin building expansion is slow moving with the brick, and being delayed until January.
- A signed copy of the biosolids with a 5-year term for Marriott was received. Reviews direction of District after.





- David & Myron met with the new owner of Marriot Farms, Kami Marriott last time. A signed copy of the biosolids 5-year contract was provided to the District. David would like to talk about the future of the biosolids as they move forward in the budget.
- Safety: our EMOD is decreasing from 1.78 to 0.79. Anything below 1 is excellent.
- Plant projects: Our maintenance staff have gotten a lot of projects that hit all at once. They've been waiting for several months to receive some equipment. Projects are being done all in-house. Also, The District received a rotary drum thickener. They have two located in Building #3 and our staff is installing a third one. They are also installing LCB1 and 1A.
- There's a local control board in the headworks. It will consist of 800 wires and each wire will have a function, an alarm or a setting. It's a critical project and is done in-house.
- They hired a new electrician who started a week ago.
- NDSO won an award for Utility of the Future at WEFTEC. There were several areas of emphasis and this one they applied for this year was for biosolids. NDSO is currently doing that is noteworthy and is using 100% of our biosolids beneficially by animal crops.
- Two of NDSO employees participated with the Wasatch All-Stars Composite Ops challenge. They ranked second place in Safety, third place in Maintenance, and sixth place overall out of eighteen teams.
- The annual budget work meeting with the Board will be held in conjunction with the November 14<sup>th</sup> board meeting. The start time is confirmed for 6 o'clock.
- Each board member received two tickets for Black Island Farms. NDSO is sponsoring an employee event on Saturday, October 12<sup>th</sup>. Discounted tickets priced at \$16 are also available but can only be used that day. The two free tickets are good for the rest of the time Black Island Farms is open.

#### MANAGER'S REVIEW

- This is Mayor Paul's last report as the chairman and member of the board. He is stepping down at the end of the month due to personal and family reasons. He's grateful for the opportunity of working alongside members of the board and NDSO employees and thanked everyone for their service. The Board should know about his replacement on October 22<sup>nd</sup>.
- The next board meeting will be a long one, not only is for the budget but will have to elect a new chairman. There was a discussion made about if it's just the chairman being replaced, or would it be the whole board being replaced? It will be discussed at next month's board meeting.

#### ADJOURNED

Moved by Mr. Maughan and seconded by Chairman Paul to adjourn at 6:47 p.m. All were in favor.

Approved

*Aivale Jui*  
Clerk of Board

11/15/24  
Date



